

New Features and Upgrades for June



June 2008 Release Schedule Highlights

June 20, 2008

- › Visit Advanced Search Upgrades
- › Foster Care Management
- › Residential Module Upgrade: Bed Count and Management
- › Notification Enhancements
- › BMI Calculation
- › Spell Check on Notes
- › Schedule Resources

September 19, 2008

- › Look for an email from us with more info on what you can expect from the next Credible software release!

New Features Available June 20, 2008

Credible delivers more innovative features this summer. Advanced Search upgrades make it easier to find exactly what you're looking for. More Notification functionality now alert you when specific visit types or programs have been approved. Easily manage and track foster care details with the new Foster Care Management feature. Residential Module upgrades now enable you to track bed inventory and assignment. As always, you can attend a complimentary webcast tutorial with your Account Manager to learn how to take advantage of these new features.

June Software Spotlight: Advanced Search Upgrades, Foster Care Management, Residential Module Upgrade: Bed Count and Management, Notification Enhancements

Visit Advanced Search Upgrades

View all of the Client Profile Fields on Visit Advanced Search with a click of a button. You now have the option to include any client fields to create a customized billing report. Simply click on the "More Fields" button under Custom Fields and check off any client data you want displayed. It is your data, now it is easier than ever to get your information!

The screenshot shows a search results page with various filters and a table of client data. A blue circle highlights the 'More Fields' button at the bottom of the table. A text box next to it says: 'Click on the "More Fields" button to see an extended list of client fields to be included in the search results.'

Approve visits quickly and easily with this new feature. Now you can search for visits by different criteria and approve the visits right away in Visit Advanced Search. Simply check the Approval checkbox and run a filter with desired criteria. Clicking the Approve label will select all visits, and clicking the Approve button at the bottom will Approve the visits.

| Approve | Service ID | Service Date | Client Name |
|-------------------------------------|------------|--------------|------------------|
| <input checked="" type="checkbox"/> | 113023 | 4/3/2008 | Fisher, MILAGROS |
| <input checked="" type="checkbox"/> | 119453 | 4/22/2008 | SIMPSON, SEIN |
| <input type="checkbox"/> | 119442 | 4/22/2008 | WALLER, HELEN |

Approve 3

Credible

Software Tips:

Check here every release for easy-to-use tips from Credible team members.

Spell Check. Don't let misspelled words undermine your documentation. Use the new Spell Check feature when writing Client Notes, Employee Notes or Client Emails. Your readers will be happy you did.

- Ken

Ken Vargas
Account Manager

Residential Module Upgrade: Bed Count and Management

Bed Count and Management provides the ability to track bed inventory and assignment. Bed Board Facilities can be added from the link in the Admin page. Assign different beds to each facility in the Bed Board Room section. Add beds quickly and easily by clicking on the view button next to the bed count for each room. You can search for and export bed availability from the Admin page, using several matching criteria.

Bed Board:

Filter -- Facility -- Yes Show All Occupied Beds in Rooms w/Available Beds

Room: -- Gender -- Min Age: Max Age:

Export Bed: -- Gender --

Facility

- Bed Board Facility 2
- Residential Facility 1
- Residential Facility 1
- Residential Facility 1
- Residential Facility 1

Residential Facility 1 - Room 201 - Bed A June 2008

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-------------------------|--------------|--------------|--------------|--------------|--------------|-------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 T Arocc | 10 T Arocc | 11 T Arocc | 12 T Arocc | 13 T Arocc | 14 T Arocc WEEKEND PASS |
| 15 T Arocc WEEKEND PASS | 16 T Arocc | 17 T Arocc | 18 T Arocc | 19 T Arocc | 20 T Arocc | 21 |
| 22 | 23 D Wallies | 24 D Wallies | 25 D Wallies | 26 D Wallies | 27 D Wallies | 28 D Wallies |
| 29 D Wallies | 30 D Wallies | | | | | |

Green - Bed Open
Red - Bed Occupied
Yellow - Bed held for Client

To assign a client to a bed, use the new Bed Assign button from the client navigation bar. On the Bed Board assignment page, click on the Assign Bed button to bring up the Bed Board Search screen. Filter and find the right bed for your client, then click on the assign button. You can then enter an Admission and Estimated Release Date for the assigned bed.

A client can be checked in and out of a bed as needed, for holidays, weekend passes, etc. You can choose to release the bed for that time or save it for the client's return. This information is stored and can be viewed in the Bed History. Once a client is discharged from the bed, the bed is released, so it can be available for the next client.

CLIENT BED BOARD: Sally Bates

| History: | Admission Date | Release Date | Facility | Room | Bed |
|-------------------------------------|----------------|--------------|------------------------|----------|-------|
| <input type="button" value="view"/> | 6/2/2008 | 6/5/2008 | Residential Facility 1 | Room 101 | Bed A |

Bed Assignment: Residential Facility 1 - Room 102 - Bed B

Admission Date: 6/6/2008 Estimated Release Date: 6/16/2008

Board Billing Intervals

| In Date | Out Date | Out Reason | Bed Released |
|----------|----------|------------|--|
| 6/6/2008 | | | <input type="button" value="out"/> <input type="button" value="edit"/> |

**Complimentary
Webcast Tutorial on
Software Upgrades!**

Please contact your Account Manager if you would like to sign up for a webcast to review the new features.

Webcast Schedule

**Mon, 6/23/08
3:00 PM ET**

**Tue, 6/24/08
9:00 AM ET**

**Thu, 6/26/08
2:00 PM ET**

Foster Care Management

Easily manage and track foster care details with this new feature. Add and organize foster homes with the Manage Foster Homes link on the Admin page. To enter a new home, click “Add New Foster Home” button and enter in all the details. You can always edit the foster home profile as well. You can also filter and export foster home data based on selected criteria.

Foster Homes:

Filter -- Availability -- City: [] State: [] Zip: []
 Export -- Gender -- Age: [] -- JV Record -- -- Medical Conditions --

| | Foster Home | Category | City | State | Zip | Capacity | Availability | Gender | Min Age | Max Age | Accept JV Record | Accept Medical Conditions | Cert Date |
|------------------------|------------------|----------|---------------|-------|-------|----------|--------------|--------|---------|---------|------------------|---------------------------|-----------|
| detail | ABC Foster Home | Kinship | Bethesda | MD | 20817 | 35 | | F | 5 | 18 | False | True | 6/18/2005 |
| detail | Community Home | Foster | Silver Spring | MD | 20906 | 15 | | | 2 | 18 | True | True | 5/14/2006 |
| detail | Foster Home 302 | Foster | Baltimore | MD | 21228 | 5 | 2 | F | 4 | 9 | False | True | 5/1/2008 |
| detail | Homes for Youth | Foster | Rockville | MD | 20851 | 15 | | | 3 | 18 | True | True | 6/11/1998 |
| detail | Main Foster Home | Foster | Bethesda | MD | 20722 | 6 | 5 | F | 2 | 10 | False | True | 9/1/2003 |
| detail | New Home | Kinship | Catonsville | MD | 21228 | 20 | | M | 6 | 17 | True | True | 5/1/2008 |

[Add New Foster Home](#)

After a Foster Home has been added, Foster Parents and Foster Children can be assigned to each home. Once a Foster Child is assigned to a home, the Availability is automatically reduced.

FOSTER HOME PROFILE:

Foster Home Name: Main Foster Home
Phone: 301-555-1212
Alternate Phone:
Fax:
Address 1: 208 Motor Road
Address 2:
City: Bethesda
State: MD
Zip: 20722
Category: Foster
DHS Location Code: 456789
Home Certification Date: 9/1/2003
Capacity: 6
Preferred Gender: FEMALE
Minimum Age: 2
Maximum Age: 10
Accept JV Record: NO
JV Record Note:
Accept Medical Conditions: YES
Medical Conditions Note:

Availability: 5

Foster Parents: VICTORIA McCluskey [assign](#)

Foster Children: DANIEL OAKS

[Edit Profile](#)

Do you want to share these release notes with a colleague?
 Email andorinha@credibleinc.com with your request.

We want to hear from you!

If you have an idea, question, or comment regarding Credible Software Releases or our release process, please call or email Credible today!



Contact Us

888-453-6873

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Notification Enhancements

Notifications can now be sent for Visit Approvals of specific Visit Types or Programs. Be alerted immediately once your visit type or program has been approved. "Visit Approval - Specific Program" and "Visit Approval - Specific Visit Type" are the two new triggers that have been added to notifications.

Notifications can also be triggered off form answers and dates. "Client Form Answer Selected" and "Client Form Date Field Trigger" are new triggers used to send an answer and date notification.

Andorinha Cuna Wednesday, June 18, 2008

- My visit was approved: Sally Bates
- Client refused to sign: Sally Bates
- Next Scheduled Appointment: Sally Bates

Client and Employee Page Updates

BMI Calculation

Body Mass Index (BMI) is automatically calculated from height and weight on the Client Medical Profile page. Simply enter the client's height and weight and the BMI is automatically calculated once you save the Medical Profile.

CLIENT MEDICAL PROFILE: Sally Bates History

Profile Date: 6/18/2008

Height: 5 ft 3 in Weight: 120 lbs BMI: 21.25

Blood Pressure: / Pulse: Temperature: degrees

Spell Check on Notes

Spell Checker is now available on Client and Employee Notes and Client Notes Email.

Schedule Resources

Schedule Resources directly from your own Employee Page with the new "Resource Sched" navigation bar button. This allows employees that do not have access to the Admin Tab to schedule resources from their own employee page.

Resource Sched

| # | Resource | Description | Date Created | Teams |
|---|-----------------|--------------------------|--------------|-----------------------------|
| 3 | Laptop-Presenta | Laptop for Presentations | 8/28/2007 | 1 Edit edit delete schedule |
| 1 | Lincoln Rm | Lincoln Room | 6/8/2007 | 1 Edit edit delete schedule |
| 2 | Main Rm | Main Room | 6/8/2007 | 1 Edit edit delete schedule |

New Resource Resource: Description: