

### Summer Fun is Easy with New Features



#### New Features available June 22, 2007

Credible's new features make work easier, faster and more efficient. Benefit from enhancements to clinical, scheduling, billing and reporting modules. June's Software Release includes Program Specific Face Sheets, Employee Forms, Home Page Additions, Targeted Statistics, Ad Hoc Reporting Upgrade, FormBuilder Enhancements and Injected Data — innovative features and updates to make work this summer fun and easy!

**June Software Spotlight:** Program Specific Face Sheets, Employee Forms, Home Page Additions and Targeted Statistics

#### June 2007 Release Schedule Highlights

##### June 22, 2007

- ▶ Program Specific Face Sheets
- ▶ Employee Forms
- ▶ Home Page Additions
- ▶ Targeted Statistics
- ▶ Ad Hoc Reporting Upgrade
- ▶ Web Forms Enhancement
- ▶ FormBuilder Enhancements
- ▶ Injected Data
- ▶ Custom Red X for Approval
- ▶ Billing and Reporting Upgrades

##### August 2007

- ▶ Look for an email from us with more info on what you can expect from the next Credible software release!

##### Previous Release

##### Highlights: April 2007

- ▶ Tablet PC and Disconnected Laptop
- ▶ Front Desk Module Enhancement
- ▶ One-click Forms
- ▶ Data Entry Simplification

Complimentary

#### Program Specific Face Sheets

Customize each Client's Face Sheet by Program. Choose to view only specific information for each program and not all the fields in the Data Dictionary. This feature enables you to quickly view pertinent Program information without having to search through the entire Face Sheet.

Data Dictionary Update: Table Source:  Type:

Column Name	View Label	View Ord	New Column	Spacer	Is Lookup	Is Boolean	Is Date	Is Numeric	Max Length	Double Wide	Search
last_name	Last Name	1	<input checked="" type="checkbox"/>								
first_name	First Name	2	<input checked="" type="checkbox"/>								
mi	Middle Initial	3	<input type="checkbox"/>								
external_id	External ID	4	<input checked="" type="checkbox"/>								
marital_status	Marital Status	5	<input checked="" type="checkbox"/>								
ssn	SSN	6	<input checked="" type="checkbox"/>								

**Data Dictionary Program Assignment - Windows Interne...**

Data Dictionary Program Assignment:

Table:  Program:

Data Dictionary Field:

<input checked="" type="checkbox"/> Address 1	<input checked="" type="checkbox"/> Address 2
<input checked="" type="checkbox"/> Assessment Date	<input checked="" type="checkbox"/> Axis 1
<input checked="" type="checkbox"/> Avic 2	<input checked="" type="checkbox"/> Avic 2

Select a Program from the drop down menu and check off fields to be included in the Face Sheet.

#### Employee Forms

Employee forms now available! Complete yearly reviews, time sheets, travel authorizations and more with the same ease and functionality as Client forms.

#### Home Page Additions

Quickly view Expiring Authorizations on the Home Page. See which Authorizations are about to expire within your selected date range.

##### Expiring Auths

Client	End Date	
VEASLEY, Amy	6/17/2007	<input type="button" value="view"/>
BARUCHMAN, Lorrie	6/30/2007	<input type="button" value="view"/>

#### Targeted Statistics

**Statistics**

- 0 Visits with no Clients assigned
- 0 units completed Week to Date
- 0 Visits Cancelled/Rescheduled/No Shows this month
- 1 Visits Cancelled/Rescheduled/No Shows last month
- \$6684 batched YTD

Drill down specific Statistics by Program and Team. The convenient drop down menu lets you view Program and Team

## Complimentary Webcast Tutorial on Software Upgrades!

[Tue, 6/26/07  
2:00 PM EDT](#)


[Thu, 6/28/07  
2:00 PM EDT](#)

[Fri, 6/29/07  
2:00 PM EDT](#)

Click on your preferred date to register to attend. Hit reply and you will receive a confirmation email shortly.

### Credible Software Tips:

Check here every release for easy-to-use tips from Credible team members.

**Need Tip:** You can now configure what is displayed in different queues by clicking on the custom list view icon  in the top right hand corner of any queue.

-Josh

Josh Robinson  
Account Manager

Do you want to share these release notes with a colleague? Do you need a PDF version of this email for printing? [Click here](#) with your request.

\$1111326 batched prior year

For:

Only My Stats  
**Programs**  
JDPR  
Job Coach  
Live-Along  
**Teams**  
Anne Arundel  
Baltimore City  
Prince Georges

specific performance easily. Quickly track which Program has the highest activity or batched totals for a Team.

## Ad Hoc Reporting Upgrade

You can now sort by more than one field, making it even easier for you to find what you need. For instance, you can sort by Team first then by Last Name. Sort by descending order is now also available.

## Web Forms Enhancement

Required fields are now marked on Web Forms. You can easily identify which fields for a Web Form are required when completing a Visit.

## FormBuilder Enhancements

Optimized backend system which cuts loading and processing time in half and added spell checker makes form building fast and easy.


**Question**

Question:

Answer Format:

Order:

Required:




**assessment is misspelled - Windows Internet Explorer**

The skills asesment needs to be completed by the Staff person and the client/member.

Change to:

Suggestions:

Done  Internet 100%

Check for spelling mistakes using the Spell Checker. Click on the ABC icon in FormBuilder and it will automatically run a spell check.

## Injected Data

Easily inject a client's current medication into a form. In addition to being able to inject Diagnoses and Treatment Plans, you can now inject a Client's Medications into Web Forms.

## Custom Red X for Approval

You can now set up Custom Red X for the Visit Approval Queue. For instance, this would prevent someone from approving a visit that fell outside of a specified date range.

## Billing and Reporting Upgrades

**Client Aging Report** is a drill-down report done in Reporting services. It combines the

merging reports. You can merge up to 2 scanned attached reports into a master-detail report. Click on the + sign to expand each client to see all visits for that client that have a balance and the age of that balance. Aging is based on the visit date age.

**Snapshot Reports** - Reports can be set up to snapshot at specific intervals, such as the first of each month.



We want to hear from you. If you have an idea, question, or comment regarding Credible Software Releases or our release process, please call or email Credible today!



# CREDIBLE

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### Summer Fun is Easy with New Features

New Features available June 22, 2007

Credible's new features make work easier, faster and more efficient. Benefit from enhancements to clinical, scheduling, billing and reporting modules. Look for the full June 2007 Software Release email next week. June's Software Spotlight includes FormBuilder Enhancements, Injected Medications and Program Specific Data Dictionary.

**Complimentary Webcast Tutorial on Software Upgrades!**

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